

## Privacy Policy

When visiting our IIT Company website, we collect different data for different purposes. IIT Company respects your privacy and ensures that all personal data are treated confidentially. Below is an explanation of what information we collect, how we do it, why and what your rights are.

### About IIT Company

- Entrepreneur name: IIT Company
- Location address: Van.Musschenbroekstraat.16, Nijmegen, Gelderland
- Telephone number: +31 618884320
  
- E-mail address: [info@iitcompany.eu](mailto:info@iitcompany.eu)
- Chamber of Commerce number: NL218455677B01
- VAT number: NL218455677B01
- Availability: Monday to Friday from 11:00 am to 9:00 pm (Saturday / Sunday by appointment)

**Due to Coronavirus, we are only available via remote and we do not arrive on location and we have different times.**

### Definitions

Below are some definitions of frequently used terms in this policy:

- Visitor: visitor of our website, who is not necessarily a customer.
- Customer: visitor of the website who places an order with us and thereby discloses his details to us.
- Personal data: any information concerning a person that can be traced to that particular person.
- Processing of personal data: every act relating to the handling of personal data. This may include collecting, recording, providing and destroying personal data.
- Responsible: person or organization responsible for the processing of personal data. IIT Company is responsible for the processing of the personal data as described in this privacy policy.
- Opt in: when an organization operates in accordance with the opt-in principle, the recipient must explicitly authorize the receipt of the (commercial) newsletter. The recipient is also aware of the content, scope of the newsletter and the frequency with

which the newsletter is sent. The recipient of the newsletter is offered the opportunity to unsubscribe in every advertisement (the opt-out principle).

### **Legal basis Privacy Policy**

This privacy policy and our privacy policy at least meets:

- General Data Protection Regulation (AVG)

### **Personal data and data processing**

In order to provide a good and personal service, we need some information from you. If you register with us, name, (e-mail) address, telephone number and any interests are stored. We do not provide your details to third parties, other than what is required for the execution of your order (s). In all cases we will first contact you if we may provide your details to third parties. IIT Company processes three types of data: identity, payment and traffic data. IIT company processes your personal data for various purposes, namely:

- Action emails: If you have an account with IIT Company, you will receive a regular digital newsletter with offers. In addition, we may use your data for sporadically sending other information that may be of interest to you. We use your name and e-mail address to receive action e-mail (Article 6.1.a AVG: permission). If you no longer appreciate the action emails, use the link at the bottom of the newsletter to unsubscribe. Whether your data is subsequently extracted from our system depends on the relationship you have with us, for example a customer relationship.
- Relationship management: For relationship management and our services, we process personal data of (former) customers, including contact details. This data can also be used for dealing with possible disputes (Article 6.1.f AVG: justified interest or 6.1.b AVG: execution of the agreement).
- Respond to a question: Have you submitted a question or communication via [info@iitcompany.eu](mailto:info@iitcompany.eu)? We then ask for your details, such as a name and e-mail address, so that we can respond to your request, communication or reaction (Section 6.1.f AVG: justified interest).

### **Retention periods**

Your data will not be kept longer than necessary for the purposes for which it was collected, unless this data has to be kept on the basis of a legal obligation or until you ask to delete your data. Your details in our records are kept within the applicable legal terms. Furthermore, personal data of clients are archived in the context of knowledge management, future project implementation and the handling of disputes.

### **Identity data**

These are data that you fill in during the ordering or registration process: Last name, First name, Address, Postal code, City, Country, Date of birth, E-mail address, Phone number, Mobile phone number. We use the order data to process your order and deliver your order as quickly as possible to the delivery address and analyzing trends. The email address is not used for marketing purposes unless you have registered for the newsletter. You must therefore expressly give permission (opt-in) for receiving commercial messages from IIT company. You can always unsubscribe via a link in the newsletter or by sending an e-mail to [info@iitcompany.eu](mailto:info@iitcompany.eu) Your other information will not be provided to third parties for commercial purposes.

### **Payment details**

IIT company processes payment details for the payment of your order. If you want to pay by giro (after receipt of your order) your data will be checked at IIT company's request and registered with AfterPay. IIT Company then decides on the basis of this information whether you are eligible for this payment method. When registering payment data, we only note the payment method.

### **Traffic data**

With traffic data you can think of registering an IP address \*, installing a cookie \*\* and registering the click behavior and analyzing your navigation on our website. With the traffic data we analyze the surfing behavior of our visitors to promote the usability of our website and app. We examine how the navigation is used, which pages are visited and which articles are ordered, so that we can improve the familiarity, functionality and content of our site (and digital newsletters).

### **Cookie statement**

An overview of the cookies that we place and what they do can be viewed [here](#).

### **Click through our website**

The IIT Company website may contain third-party advertisements or links to other sites or apps that are not controlled by IIT Company. IIT Company is in no way responsible for the content or compliance with the privacy rules by the administrators of the relevant sites or apps. In addition, the inclusion of links to other sites or apps does not imply any approval from IIT Company with regard to the content of such sites.

### **Secure pages**

All online payment options are secured. The pages are protected with SSL, so your data is encrypted. You can check the security by right-clicking on the payment page and choosing

"properties". You will then get a window with the connection data. "Connection" indicates that it is an SSL connection. Your credit card details, such as the number and the expiration date, will of course not be saved

### **Origin of data**

The data that IIT Company processes are obtained from visitors and customers, which you provide yourself via the site [www.IITCompany.eu](http://www.IITCompany.eu) or compiling our registration form in paper format

### **Provision of data**

IIT Company provides your data to a limited circle of third parties who process the data for administrative purposes:

- Multisafepay and iDEAL: for payment by credit card and iDEAL.

In addition, IIT Company does not provide your details to third parties, except insofar as laws and regulations require us to do so. The data will only be used for the purposes described in this privacy policy.

### **Rights of visitors and our clients**

As a visitor or customer of our website you have the right to ask how IIT Company processes your data exactly. Within four weeks of the request, we give a written answer about how data is processed, for what purposes this data is processed and where this data comes from, to whom it is provided and for what purposes this is done.

You also have the right to request that we correct, supplement, delete or protect your personal data. You can send an e-mail to [info@iitcompany.eu](mailto:info@iitcompany.eu) if the data is factually incorrect, incomplete for the purposes of the processing or not relevant, or processed in violation of the law.

If you no longer wish to receive our newsletter or other commercial messages, you can inform us by e-mail or unsubscribe via the unsubscribe link in the newsletter.

You also have the right to file a complaint with the Dutch Data Protection Authority.

### **confidentiality**

The persons who act under the authority of the controller, as well as the person responsible and those who have access to personal data, are obliged to observe confidentiality of the personal data of which they take cognizance, except insofar as they are obliged by law or regulation to make announcements.

**Security**

In order to prevent unauthorized access to your personal data, IIT Company has taken various security measures, including measures against unauthorized access, unauthorized use, unauthorized modification, unlawful and unintended destruction and unintentional loss.

**Finally**

If after reading this privacy policy you still have questions about the protection of your privacy during your visits to our website, please feel free to contact us.

IIT Company can amend this privacy policy in the interim if there are developments in the area of, for example, technology, legislation, processing or provision of services.

\* An IP address is an Internet Protocol address that refers to a unique destination on the Internet. This may mean that in some cases it can be traced directly to the visitor's computer. This information is essential for sending the pages via the Internet to the right computer.

\*\* A cookie is a collection of data, a registration file, that a browser transfers to the hard drive of a computer to store it there. A cookie does not identify the visitor, but the computer. Our website installs a cookie for analysis of your surfing behavior, so that we can improve our website and advertisements on third party websites.